Toastmaster of the Year Selection Worksheet District 19

Name of Candidate_____

Club _____ Area _____ Division_____

The District Toastmaster of the Year award recognizes members whose dedication, commitment, and efforts significantly contributed towards achieving the district's mission.

Directions: Several activities and accomplishments are listed below to act as a measurement guide. Where applicable check off the activities and accomplishments of the candidate and enter the number or frequency of the accomplishment where indicated.

Any items with an "*" are verified by the reports listed on the Toastmasters International website.

Definitions:
Coordinator – Planned, scheduled, arranged
Conducted – Lead the educational session
Participated – Panel member or sub section leader
Attended – Audience member

Category	Value	Points Earned
Membership Building and Retention		
• Guest(s) brought to club Number of guests (Attach list including all the first and last names of the guests)	2 pts per guest plus 3 pts if become member	
• Sponsored New Members (not included above)*	5 pts each	
• Mentor for New Member	5 pts each	
• Conducted/coordinated membership campaign at club, area or division level	5 pts each	
• Club coach	7 pts	
• Conducted training to promote retention (e.g., effective evaluations, etc.)	5 pts	
• Club extension	5 pts	
• Club sponsor	7 pts	
• Club mentor	7 pts	
• Community contact team	5 pts	
• Participated in demo meeting(s). Number of meetings _____	5 pts each	
• Attended charter presentation(s). Number attended _____	2 pts each	
• Attended Anniversary party(s). Number attended _____	2 pts each	
Education and Training		
• Conducted an educational/training session at a District event	5 pts each	
• Conducted an educational/training session at a Division event	5 pts each	
• Conducted an educational/training session at an Area event	5 pts each	
• Conducted/coordinated club officer training (TLI)	5 pts each	

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• Conducted/coordinated other training for district officers	5 pts each	
• Educational Awards		
CC*	12 pts	
AC Bronze*	10 pts	
AC Silver*	10 pts	
AC Gold*	10 pts	
CL*	12 pts	
AL Bronze*	10 pts	
AL Silver*	12 pts	
DTM*	10 pts	
Manual Speeches	1 pt each	
• Outside speeches	1 pt each (max 10pts)	
• High Performance Leadership		
HPL Guidance Committee Member	3 pts each	
HPL Project Leader	3 pts each	
• Written evaluations for CL projects	1 pt each	
• Other Success/Leadership and Success/Communication Programs	3 pts each	
• Conducted Speechcraft	6 pts each	
• Conducted Youth Leadership	6 pts each	
• Conducted Educational Programs		
The Better Speaker Series	2 pts each	
The Successful Club Series	2 pts each	
The Leadership Excellence Series	2 pts each	
Leadership		
• Chair of a district committee as appointed by District Director	3 pts	
• Served on a district committee as appointed by District Director	3 pts	
• Assistant to a Division Director as appointed by District Director	3 pts	
• Assistant to an Area Director as appointed by District Director	3 pts	
• Chairman of founders day meeting / Joint meeting	3 pts each	
• Attended club officer training. Number attended _____	2 pts each	
Public Relations		
• Wrote an article for publication in a newspaper or magazine Number of articles _____	2 pts each	
• Organized or made a Toastmaster promotion for radio Number of publications _____	2 pts each	
• Organized or made a Toastmaster promotion for television Number of appearances _____	2 pts each	
• Created/Implemented an ad campaign Number of campaigns _____	2 pts each	
• Visited/Appeared outside the organization representing Toastmasters. Number of appearances _____	2 pts each	
• Marketing Cold Calls (attach list of cold calls)	5 pts	

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• Speakers Bureau		
Chairman	5 pts	
Coordinator	5 pts	
Member but not a Chairman or Coordinator	3 pts	
• District newsletter Editor/ Webmaster / Facebook	5 pts	
• Club newsletter Editor/ Webmaster / Facebook	5 pts	
Commitment and Support		
• Attended the Toastmasters International Convention	5 pts	
• International Convention Contestant, Presenter, Judge	10 pts	
• Attended District conferences. Number attended _____	3 each	
• District conference chair/co-chair	5 pts	
• District conference committee chair/co-chair	3 pts	
• Voting member of District Council. Number attended _____	3 pts each	
• District contest winner	4 pts each	
• District contest participant	3 pts each	
• District contest support roles (judge, ballot counter, timer, chief judge, test speaker)	3 pts each	
• Attended Division conferences. Number attended _____	2 pts each	
• Division contest Toastmaster / Chair	2 pts each	
• Division contest support roles (judge, ballot counter, timer, chief judge, test speaker)	2 pts each	
• Division contest participant	2 pts each	
• Attended Area conferences. Number attended _____	1 pts each	
• Area contest Toastmaster / Chair	1 pts each	
• Area contest support roles (judge, ballot counter, timer, chief judge, test speaker)	1 pts each	
• Area contest participant	1 pts each	
• Participated in planning, set-up, or coordinating Toastmaster event (TLI, Speech Marathon, etc)	1 pts each	
Club Attendance (Only include club attendance for the club for which you are completing this form.)		
100%	10 pts	
90-99%	8 pts	
80-89%	6 pts	
Club Officer Service		
6 month term	2 pts	
1 year term	4 pts	
Participated in Inter-Club Visit (joint meeting or speaker-evaluator exchange)	2 pts each	
	Total Points	

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Summarize why this candidate has earned the Toastmaster of the Year recognition:

_____
_____
_____
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_____

Submitted by: _____

I attest that all the information above is accurate and correct to the best of my knowledge.

Club Officer #1 Signature:_____ Date:_____

I attest that all the information above is accurate and correct to the best of my ability.

Club Officer #2 Signature:_____ Date:_____

I attest that all the information above is accurate and correct to the best of my knowledge.

Area Director Signature:_____ Date:_____

I attest that all the information above is accurate and correct to the best of my knowledge.

Division Director Signature:_____ Date:_____

Are these items attached (if applicable)?

- o   List of the first and last names of any Guests
- o   List of cold calls made
- o   Candidate Biographical Profile