VP OF EDUCATION TRAINING SESSION

“Talking Points”

1. Distribute hand-outs from the Mentoring Module to the club VP of Ed. These should include the Interest Survey, Mentee and Mentor Assignment Sheets and the Certificate. Explain how to use them. Have enough copies so each club gets the full set (alternately, you can have the VP of Ed. make copies, as needed).
2. Use “How to Manage You Club’s Mentor Program” as a guide.

* In assigning mentors use experience, knowledge of TM, personalities, and member’s need for the CL requirement as a guide.
* Use a rotating system so no one mentor has more than 2 mentees at a time.
* Be sure to ask mentor if they are willing to do this.
* Encourage mentors and mentees to meet and talk on a regular basis.
* Mentor will probably need to initiate the process, but as the mentee becomes more experienced, let their needs and desires dictate progress.
* Assign mentors at the time a new member is inducted into the club.
* Monitor mentors to ensure they are doing a good job.
* Recognize mentors at club meetings